

ChamberMaster Basics

ChamberMaster allows you, as a member of the Tempe Chamber, secure access to your member record online, allowing you to take advantage of many features that will directly benefit your business.

Currently, only representatives listed as “primary” in our database are allowed access to change member and webpage information. If you would like to request special permissions for any other employees, please send an e-mail to sachiyo@tempechamber.org with the employee’s name, title and e-mail address, as well as a brief description of what information you would like for them to be able to update/change. If you have forgotten or lost your login information, please e-mail info@tempechamber.org.

The Basics

**To access these features, go to www.chamberlogin.com and enter your personal user name and password.*

1. Make your membership directory page your own

You can update your member information through the **Profile** tab on your member dashboard. Once you choose the Profile tab, you will see the option to “view profile”, as well as information on how much of your profile information is currently completed. Clicking on the “view profile” button will allow you access to change your organization and webpage information and will also allow you to enhance your personal directory page by adding map information, photos and logos. **Note that you must click on the link to “view” these specific categories before you are allowed to make changes within them (located by percentage completed bar). Clicking on the icons underneath each individual heading will not work.**

2. Get the word out

Whether it’s a special event, job opening or hot deal you’d like to promote, you can do it all through the **Share** tab. Once submitted, Chamber staff only needs to approve the entry, and it will be added to the Chamber’s website where it can be viewed by consumers and your fellow Chamber members. To submit an event, job posting or special offer, click on the Share tab. Here you will see options to view existing submissions or submit new events, job postings and offers. It’s that easy, and it’s free!

3. See your stats

The Reports tab gives you an overview of how many times your page has been visited through our directory, as well as how many times your deals, jobs and offers have been viewed.

We hope that you’ll take advantage of these exciting new benefits. Should you have any questions, please call us at (480) 967-7891.