

# NEW MEMBER CHECKLIST

## WE'VE JOINED THE CHAMBER

### ...now what?

#### Within 30 days, you're encouraged to:

- Create your business profile in [Eventbank](#) member portal
  - Familiarize yourself with what is available to you 24/7
  - Review and update your company and staff profiles
- Identify [sponsorships](#) that will elevate your brand
- Interact with us on Social Media channels
  - Like TCC on [Facebook](#), follow us on [Twitter](#), [LinkedIn](#), and [Instagram](#)
  - Join the TCC LinkedIn Group and post an article
- Consider scheduling your [ribbon cutting](#)
- Add [TCC logo](#) to website/marketing material
- Make valuable business connections at the next TCC event

#### Within 60 days, you're encouraged to:

- Attend Membership 101 (2nd Friday of the month)
- Meet with your Tempe Chamber Ambassador
- Sign up for the [Office Depot](#) program and [Hownd Promotions platform](#)
- Sign the Tempe Chamber [Sustainability Pledge](#)
- Continue to make our business relationships work for you at network development and educational programs
- Learn more about the [Affinity Healthcare](#) program
- Make sure all employees are added to your [Eventbank](#) profile to ensure they receive the weekly Advocate e-newsletter and member event pricing
- Submit [your events](#) and [job opportunities](#) through our online portal
- Review [advertising opportunities](#) with Tempe Chamber's Marketing and Event Coordinator

#### Within 90 days, you're encouraged to:

- Elevate your network by attending larger, high profile [signature events](#)
  - State of the City, State of the District, Leadership Conference, Annual Luncheon, Sun Devil Kickoff Luncheon
- Consider our member [committees](#), for you or your employees
  - Ambassadors, Military Affairs, Business Development, Women in Business, Business Owners Forum, and Coffee Connections
- Review the [membership directory](#) for potential business connections
- Consider hosting [Business Before Hours](#), [Business After Hours](#), or a chamber program at your place of business
- Share your business news in our weekly [Advocate](#) e-newsletter

#### Within 120 days, you're encouraged to:

- Let us know how your investment is working for you by providing your [feedback](#)
- Make the Tempe Chamber part of your media outreach and continue to [send](#) press releases, media advisories, and other updates to the chamber
- [Submit](#) your testimonial to the Tempe Chamber
- Strengthen your brand by taking advantage of our [advertising](#) and/or [sponsorship](#) opportunities
- Get involved (or get your employees involved) with the [Tempe Chamber Foundation](#): Tempe Leadership, Tempe Youth Leadership, Tempe Cares, and Career Ready Tempe

Questions about your membership? [Contact us today.](#)

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**TEMPE CHAMBER**  
— of COMMERCE —